



Reference no

1

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Bowerhill Residents Action Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To provide picnic benches at the bottom of the new bridle path that links Bowerhill to the Kennet and Avon Canal. There is an area of unused land near to the canal that is owned by Wiltshire Council who has given the Residents Action Group permission to clear the land and erect picnic benches.
Where will your project take place?	Next to the Kennet and Avon canal at the end of the bridle path.
When will your project take place?	Hopefully this summer
How many people will benefit from your project?	1500 houses at Bowerhill
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This will improve the environment and encourage people to use the canal footpath for leisure

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This project will encourage people to participate in walking or cycling along the canal footpath and provide a meeting place for people either before and or after their activity thus improving people's health

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

At the Residents Action Group Annual General Meeting we ask local residents what they want the Group to try and achieve in the next year. One of the main issues for many years was to have a properly laid path between Bowerhill and the canal. Previously the path was just earth and in the bad weather it became unusable We now have that tarmac path that is usable throughout the year so the next issue raised by local residents was to have some seats along the path. This developed into a scheme for picnic tables at this location.

Any other information about your project.

We have some sponsorship from a local company and a local contractor will clear the site for us at cost price as their contribution to the project.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If the Area Board will grant the Group £3000 that combined with the sponsorship and donations we have, the project is viable.

If you were not awarded the full amount requested, what would be the impact on your project?

That would depend on how much the Area Board grants. If they award most of what we ask then the project may still go ahead but not in full until we have either raised more revenue or achieved more grants. However if the Board only awards a small proportion of what we requested then the project will be delayed until we find sources of more revenue

How will you know whether your project has made a difference in the community?

From feedback at residents' meetings and from increased numbers of people using the canal path and the bridle path

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Melksham Without Parish Council and Melksham Charities - we are still waiting to hear from Melksham charities - the Parish Council has agreed a grant to the group.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/10

Month: April

Year: 2010

A - Total income:

£582.15

B - Minus total expenditure:

£295.00

Surplus/deficit for year: (A minus B)

£287.15

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Purchase picnic benches -canal	£1,161	Own fundraising/reserves	C	£279
Purchase picnic bench Giles Wood	£411			£
Clearance of site	£117	Parish/town council	C	£100
Erection of picnic benches	£1,821			£
Trees, plants etc	£530	Trusts/foundations	P	£500
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Knorr Bremse Sponsorship		£1,161
	£			£
	£			£
	£			£
Total Project Expenditure	£4,040	Total Project Income		£2,040
Total project income B		£2,040		
Total project expenditure A		£4,040		
Project shortfall A – B		£2,000		
Award sought from Wiltshire Council Area Board		£2,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The picnic benches will encourage all residents to use the canal path and enjoy the canal environment

b) How does your project work to promote inclusion, participation and good community relations?

This project will encourage all residents to use the canal path and meet other people using the facilities

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team